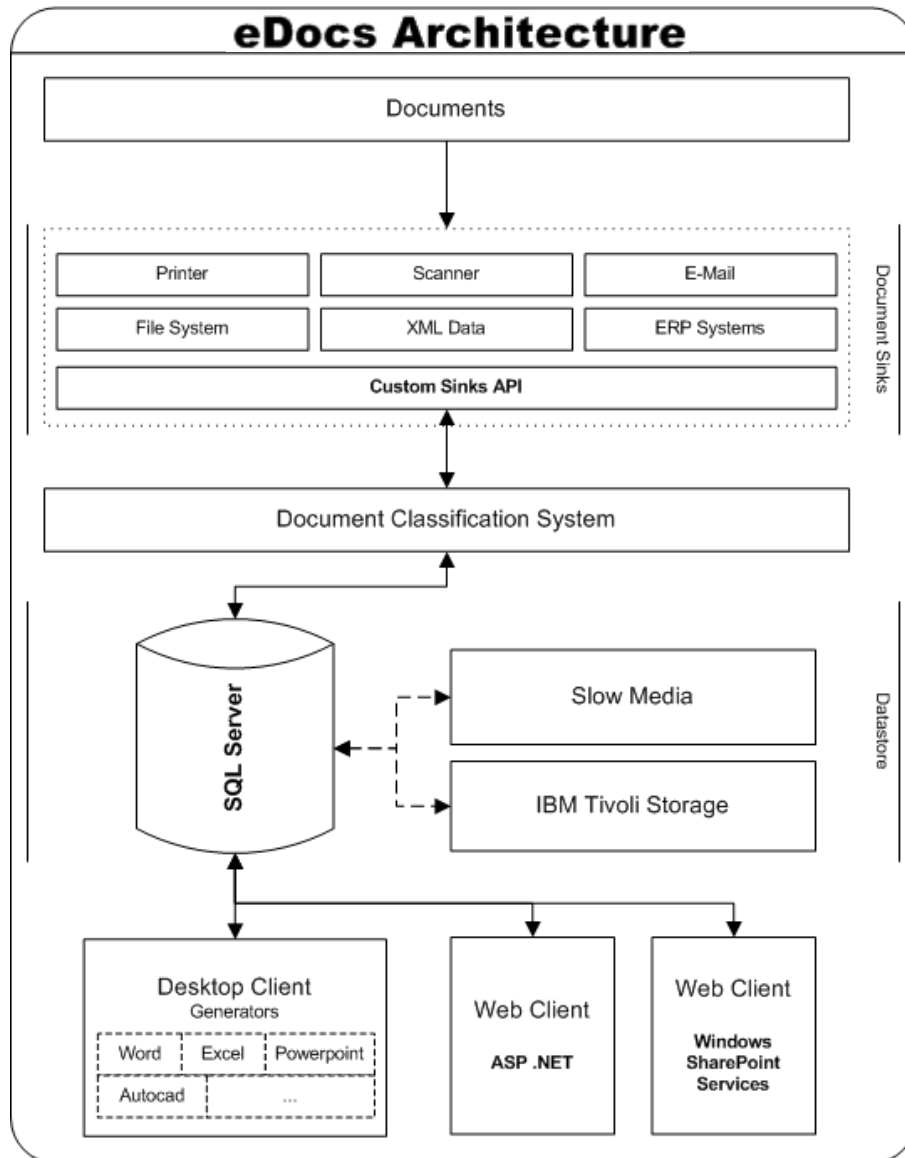


eDocs is a complete system for electronic document management, which includes different entry points – *document sinks* (Document sinks define an *entry point* with the outer world):

- File System
- XML Data (Schemas)
- EMail
- Microsoft SharePoint
- Printer
- Scanner
- ERP Systems



Their main task is acquisition of documents and their metadata as they are entering the system and their transfer to the *Document Classification Subsystem*. The classification subsystem puts the documents into the documentation system according to the defined **rules and recognized document metadata**.

The system includes document generators for document creation (initially available for MS Word, MS Excel but the solution is open to all other generators as well).

The system also includes an efficient **desktop and web client** for system administration and classic document management with functionalities of searching documents by different criteria, archive reorganization, creation of security rules for every object in the system and workflow definitions supporting user processes.

The solution satisfies high security requirements by using passwords, digital certificates and time stamps as well as user rights management. All documents and their metadata are stored in a **Microsoft SQL Server** database. Using document and structure versioning, a complete document revision history is ensured. Detailed logging and unique document marking also position this system high in terms of high security.

Some of the main functionalities include:

- Document collection, generation and processing
- Document metadata management
- Document version control
- Document lifecycle planning and defining
- Freely defined document workflow
- Distribution Document view and export

eDocs is a part of the document management product line together with two other products:

- Document management system **eDocs**.
- Integration eDocs with archiving system for safe data storage (Example: **IBM TotalStorage**)
- Electronic document archiving system E-Archive.

We offer solutions in the area of **document management and archiving** and is ranked among the top providers of solutions for electronic document management from both the quality and performance point of view.